

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
June 15, 2020 – 5:30 p.m.
Preliminary
AGENDA

REGULAR MEETING – 5:30 P.M.

Call to Order – Pledge of Allegiance

A. APPROVAL OF AGENDA

B. ANTICIPATED EXECUTIVE SESSION

1. A motion is requested to enter an executive session for discussion regarding one specific legal matter.

RETURN TO OPEN SESSION

2. A motion is requested to adjourn the executive session and reconvene the regular meeting.

C. AUDIT COMMITTEE MEETING (See Audit Meeting agenda)

Following adjournment of the Audit Committee Meeting:

1. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Internal Claims Auditor Report** as provided by Mr. Alvin Hasner, Internal Claims Auditor.

D. PRESENTATION

Presentation of NYSSBA's **Level 4 Board Lifetime Achievement Award and Convention Scholarship** has been awarded to **Board President Sandra Young Klindt** for her dedication and participation in various Association professional development opportunities, and to acknowledge her efforts to continually expand her governance knowledge and skills. President Klindt will also receive recognition in NYSSBA's *On Board* newspaper publication.

E. PUBLIC COMMENT REQUESTS - None at this time.

F. CONSENT AGENDA

1. Approval of Minutes as listed:
 - May 11, 2020 – Regular Meeting
 - June 1, 2020 – Special Meeting / Budget Hearing-Annual Meeting
2. Approval of Building and Grounds Requests
 - JSHS Auditorium/GB Room/Music Room – March 4, 2021 from 5:00 to 9:00 p.m. (with March 8, 2021 as snow date) – Jefferson-Lewis BOCES for Scripps Regional Spelling Bee
3. Approval of Conferences and Workshops
 - Barbara J. Case – NYSSBA 2020 Summer Law Conference (virtual)
 - Kelly Milkowich – NYSSBA 2020 Summer Law Conference (virtual)
4. Approval of Conferences and Workshops as per *My Learning Plan Report* – None
5. Approval of Financial Reports / Warrants for April 2020

G. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information and updates from Board Members – NYSSBA meeting with Interim Commissioner Tahoe
2. Staff Member Reports
3. Staff Member Presentations – Laurie Nohle: General Brown Hockey Season 2020-2021

Items for Board Information

4. Board Information – One summer worker has been hired to assist with lawn mowing

Items for Board Discussion / Action

5. Board Action – Policy
 - 2nd Reading / Adoption – **Policy #5672 Information Security Breach Policy** (Required)
 - 2nd Reading / Adoption – **Policy #7240 Education Records** (Required and Replacing 7240; 7242; 7243)
 - 2nd Reading / Adoption– **Policy #7317 Protection of Student, Teacher, and Principal Personal Information (Data Security and Privacy)** (Required)
6. Board Action – **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to **authorize the use of the EBLAR reserve in the amount of \$19,000, and the inter-fund transfer of \$10,000 from debt service.**
7. Board Action – Approval of a \$650 donation from Nancy and Peter Hardwick in support of the District’s backpack program.
8. Board Action – Approval of New York State School Boards Association membership for the period July 1, 2020 to June 30, 2021 in the amount of \$7,778. (amount unchanged from current year)
9. Board Action – Approval for the General Brown Central School District to combine with the Immaculate Heart Central School District, as host, to compete in the sport of Boys’ Hockey at the Varsity level for the 2020-2021 school year pending approval of NYSPHSAA Section III.
10. Board Action - Adoption of the following Resolution for Lead Evaluator of Principals: **WHEREAS**, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as **Lead Evaluator of Principals**, therefore, **BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Principals:**
 - Barbara J. Case (4/30/2020)
 - Lisa K. Smith (4/30/2020)
11. Board Action – **Appointment of Data Protection Officer - BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve **Michael Parobeck as Data Protection Officer.**
12. Board Action – **Approval of Election Inspectors/Chairperson** for the Annual Proposed Budget Vote and Board of Education Election to be held via absentee ballot as follows:
 - Inspectors: Jefferson County Board of Elections Inspector, Jean LaSage; Rebecca Flath; Kristi Bice; Lisa Leubner; Deanna Oliver; and Donna Keefer serving as Chief Inspector
 - Lisa K. Smith will serve as Chairperson for the Annual Meeting / Budget Vote / Election
13. Board Action - Approval of **Committee on Special Education Reports**

H. ITEMS FOR BOARD ACTION – PERSONNEL – TENURE

14. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby takes action to **grant tenure to Mary M. Bucher in the tenure area of Elementary Education, effective September 1, 2020.**
15. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby takes action to **grant tenure to Dustin R. Newvine in the tenure area of Science, effective September 1, 2020.**
16. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby takes action to **grant tenure to Amy L. Smith in the tenure area of Teacher Assistant, effective September 1, 2020.**
17. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby takes action to **grant tenure to Jose’ Bernier in the tenure area of Language, effective September 1, 2020.**

I. ITEMS FOR BOARD ACTION – PERSONNEL – None at this time.

- (A) Retirements: None
- (B) Resignations: None
- (C) Appointments: None

J. SUPERINTENDENTS' REPORTS

- 18. Assistant Superintendent - Mrs. Smith
- 19. Superintendent - Mrs. Case

K. CORRESPONDENCE & UPCOMING EVENTS

- 20. Correspondence Log

L. ITEMS FOR NEXT MEETING

- 21. *June 16, 2020 – Annual Budget Vote/Election*
- 22. *July 1, 2020 – Organizational Meeting* – Time to be determined

M. ANTICIPATED EXECUTIVE SESSION

- 23. **A motion is requested to enter an executive session** for discussion regarding the performance history of one particular individual.

RETURN TO OPEN SESSION

- 24. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

N. MOTION FOR ADJOURNMENT

- 25. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

*Items added after the preliminary agenda was sent to the Board of Education.

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Audit Committee Meeting
June 15, 2020

AGENDA

1. **Board Information / Discussion** – District audit scheduled to begin in June by Bowers & Company CPAs, PLLC.

2. ***Internal Claims Auditor's Report*** - Mr. Alvin Hasner provided a written report due to COVID-19 restrictions.

3. **Board Action** - Approval of the Audit Committee minutes from October 7, 2019 (attached)
Motion for approval by _____, seconded by _____, with motion approved ____-____.

4. **ADJOURNMENT** of Audit Committee
Motion for approval by _____, seconded by _____, with motion approved ____-____.

Note: Once the audit committee meeting is adjourned, the Board will take action to approve the Internal Claims Auditor's Report in regular session.

General Brown Central School
District Claims Auditor Duties

1. Examine all purchases (other than payroll related) for the following:
 - a. That items purchased have a receiving date and the appropriated individual signed the purchase order or invoice.
 - b. That contractual purchases have the proper approval for services rendered.
 - c. Review all invoices to see if discounts are taken and that no taxes are charged.
 - d. I check math on all invoices, claim forms and officiating forms that are manually produced.
 - e. Make sure that a purchase order was created for all appropriate purchases.
 - f. Review all Board minutes to see if conferences are approved.
 - g. Examine contracts.

2. After the checks are printed I compare them to the warrant listing just examined.
 - a. I put an accounting mark at the vendor name on the check to be mailed and trace to my listings
 - b. Also check the amount of the check to make sure it is the same amount on the warrant listing.

3. At the beginning of each month I review all the warrants for the previous month and compile a reconciliation to the monthly checks written report. This procedure is to make sure that I have examined all recorded expenditures for the month.
 - a. I examine all void and stop payment checks.

4. Most common exceptions that I find on the weekly warrants are:
 - a. Math errors on officiating vouchers.
 - b. Invoices lack properly signed purchase order.
 - c. Lack of verification that items or services have been received.
 - d. I have found sale tax added to various invoices.

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Audit Committee Meeting
October 7, 2019

Unapproved
MINUTES

1. Presentation of ***Independent (External) Auditors' Report*** – Lyndi Hill, CPA of Bowers & Company

2. Approval of the ***Audit Committee minutes from June 17, 2019*** (attached)
Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 7-0.

3. Adjournment of Audit Committee
Motion to adjourn the Audit Committee meeting by Jamie Lee, seconded by Albert Romano, with the motion approved 7-0.

[Note: Once the audit committee meeting is adjourned, the Board will take action to approve the external audit report.]

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

**SPECIAL MEETING
BUDGET HEARING AND ANNUAL SCHOOL DISTRICT MEETING**

Monday, June 1, 2020 – 5:30 p.m. Prevailing Time
The Board of Education met remotely via Webex

**Unapproved
MINUTES**

SPECIAL MEETING / BUDGET HEARING-ANNUAL MEETING

The meeting was called to order at 5:38 p.m. by President Klindt, followed by the Pledge of Allegiance

MEMBERS PRESENT by roll call: Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PARTICIPATING via Webex – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Michael Parobeck, Network Administrator; Debra L. Bennett, District Clerk

A. APPROVAL OF AGENDA

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with roll call vote as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0

B. ITEMS FOR BOARD ACTION

1. Board Action – ***BE IT RESOLVED, That the General Brown Central School District Board of Education takes action to amend the 2019-2020 school calendar as follows:***

WHEREAS, Pursuant to Executive Orders 202.11, 202.14 and 202.18, the General Brown Central School District continued to provide remote instruction for students, meals for students, and childcare for essential workers every weekday between April 1, 2020 and May 15, 2020, even if the district was scheduled to be on spring break during that time.

WHEREAS, the General Brown Central School District was in session on April 10, 2020 (Good Friday) and April 13-17, 2020 (spring recess),

BE IT RESOLVED, that Wednesday, June 17, 2020 will be the last day of school for the 2019-2020 academic school year.

Motion for approval by Kelly Milkowich, seconded by Jamie Lee, with roll call vote as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0

2. Board Action – **Approval of Inspectors/Chairperson for the Annual Proposed Budget Vote and Board of Education Election** to be held via absentee ballot on June 9, 2020 as follows:

- Inspectors: Jefferson County Board of Elections Inspector, Jean LaSage; Rebecca Flath; Kristi Bice; Lisa Leubner; Deanna Oliver; and Donna Keefer serving as Chief Inspector
- Lisa K. Smith will serve as Chairperson for the Annual Meeting / Budget Vote / Election

Motion for approval by Albert Romano, seconded by Natalie Hurley, with roll call vote as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	

Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0

C. BUDGET HEARING

1. Introduction of the District Clerk by President Klindt.
2. Is there anyone opposed to dispensing with the reading of the legal notice?
None were opposed, the motion was carried to dispense with the reading of the legal notice.
3. Is there anyone opposed to dispensing with the reading of the minutes of the 2019 Annual Meeting?
None were opposed, the motion was carried to dispense with the reading of the minutes of the 2019 annual meeting.
4. Election of trustees:
Vacancies on the Board of Education shall *not* be considered as separate specific offices and nominating petitions shall not describe any specific vacancy for which the candidate is nominated.

The following candidates have submitted their written intention and presented it to the District Clerk days in advance as required by law:

- Natalie Hurley
- Scott Lytle
- Albert Romano, Jr.
- Kimberly Shuler

Qualifications of voters:

- A citizen of the United States of America;
- eighteen years of age or older;
- a resident within the District for a period of thirty days in advance, as required by law.

5. Mrs. Case and Mrs. Smith provided the Budget Presentation. Following the presentation Mrs. Case informed the Board that there has been no guidance from the Governor’s office regarding changes to a budget re-vote date if necessary. Mrs. Smith explained the process for opening and counting of absentee ballots. Information will also be posted to the website.
6. Board of Education candidate information is available on the General Brown CSD website.
7. The Annual Meeting is adjourned until 5:00 p.m. on Tuesday, June 9, 2020 whereby voting will be held by absentee ballot. Time of adjournment of the Budget Hearing - 6:01 p.m.

D. ADJOURNMENT OF SPECIAL MEETING

There being no further business or discussion, a motion is requested to adjourn the special meeting.

Motion for approval by Natalie Hurley, seconded by Jamie Lee, with roll call vote as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0. Time: 6:02 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated June 1, 2020.

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634
REGULAR MEETING
May 11, 2020 – 5:30 p.m.

Unapproved
MINUTES

REGULAR MEETING – This meeting was held remotely via Webex

The meeting was called to order at 5:30 p.m. by President Klindt, followed by the Pledge of Allegiance.

MEMBERS PRESENT by roll call: Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PARTICIPATING via Webex – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Michael Parobeck, Network Administrator; Debra L. Bennett, District Clerk

A. APPROVAL OF AGENDA

Motion for approval by Tiffany Orcesi, seconded by Kelly Milkowich, with roll call vote as follows:

Natalie Hurley	voting	Yes
Daniel Dupee	voting	Yes
Tiffany Orcesi	voting	Yes
Jamie Lee	voting	Yes
Albert Romano	voting	Yes
Kelly Milkowich	voting	Yes
Sandra Klindt	voting	Yes

The motion is approved 7-0.

B. PUBLIC COMMENT REQUESTS - No requests at this time.

C. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Natalie Hurley, and seconded by Daniel Dupee with roll call vote as follows:

Natalie Hurley	voting	Yes
Daniel Dupee	voting	Yes
Tiffany Orcesi	voting	Yes
Jamie Lee	voting	Yes
Albert Romano	voting	Yes
Kelly Milkowich	voting	Yes
Sandra Klindt	voting	Yes

The motion is approved 7-0

1. Approval of Minutes as listed:
 - April 6, 2020 – Regular Meeting
 - April 21, 2020 – Special Meeting
2. Approval of Building and Grounds Requests – None
3. Approval of Conferences and Workshops – None
4. Approval of Conferences and Workshops as per *My Learning Plan Report* – None
5. Approval of Financial Reports / Warrants for March 2020

D. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members – Board members shared information and comment regarding NYSSBA webinars, JLSBA webinars, and professional development.
2. Staff Member Reports as provided.
3. Staff Member Presentations – None at this time.

Items for Board Information / Discussion

4. Board Discussion – Board of Education candidates are providing written statements and photos by June 1st to be posted on the website. Information should be emailed to dbennett@gblions.org.
5. Board Information – Policy Review
 - 1st Reading – **Policy #5672 Information Security Breach Policy** (Required)
 - 1st Reading – **Policy #7240 Education Records** (Required and Replacing 7240; 7242; 7243)
 - 1st Reading – **Policy #7317 Protection of Student, Teacher, and Principal Personal Information (Data Security and Privacy)** (Required)
6. Board Information – Results of voting held on Tuesday, April 21, 2020 for the 2020-2021 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and the election of four members to the Jefferson-Lewis BOCES Board of Education:
 - Approval of the 2020-2021 Administrative Budget Voting Yes: 18 Voting No: 0
 - Members elected to serve three year terms of office to commence July 1, 2020:
 - Alice Draper / Belleville Henderson Central School District Votes received – 18
 - Grace H. Rice / South Lewis Central School District Votes received – 18
 - Barbara Lofink / Carthage Central School District Votes received – 18
 - Member elected to serve a two year term of office to commence April 22, 2020:
 - Jennifer Jones / Beaver River Central School District Votes received – 17
7. Board Information – Twenty-Week Marking Period Report – Jr./Sr. High School

Items for Board Discussion / Action

8. Board Action – Approval of a donation in the amount of \$500 from Northern New York Community Foundation in support of our backpack program.
 Motion for approval by Jamie Lee, seconded by Natalie Hurley, with roll call vote as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Romano	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0
9. Board Action – Approval of a donation in the amount of \$125 from Watertown Evening Rotary Charitable Fund in support of our backpack program.
 Motion for approval by Tiffany Orcesi, seconded by Kelly Milkowich, with roll call vote as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0
10. Board Action – Approval of the 2019-2020 Fire Inspection Report
 Motion for approval by Albert Romano, seconded by Daniel Dupee, with roll call vote as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0.

- 11. Board Action – **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action on the following resolution regarding the Black River Hydroelectric, LLC tax certiorari:

RESOLUTION

At a Regular Meeting of the Board of Education of the General Brown Central School District (the “Board of Education”), virtually held on May 11, 2020 [messenger @webex.com];

The meeting was called to order by Sandra Young Klindt, President of the Board of Education, and upon roll being called, the following members were:

PRESENT REMOTELY: Sandra Young Klindt; Natalie Hurley; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

ABSENT: none

OTHERS ALSO PRESENT REMOTELY: Barbara J. Case; Lisa Smith; Michael Parobeck; Debra L. Bennett

The following Resolution was offered by Daniel Dupee, and seconded by Kelly Milkowich.

WHEREAS, Black River Hydroelectric, LLC (“Black River”) filed tax certiorari proceedings challenging the assessment of its property located on Main Street in the Town of Brownville, for the 2018-19 and 2019-20 tax years; and

WHEREAS, Black River has proposed discontinuing these proceedings with no real property tax refunds if the 2020 assessment is reduced to \$38,500,000; and

WHEREAS, the Town of Brownville supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

- 1. The Board of Education agrees to settle the tax certiorari proceedings commenced by Black River in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
- 2. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a roll call vote, which resulted as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved with AYES 7- NAYS 0.

The Resolution was thereupon declared adopted.

Dated: May 11, 2020

**Debra L. Bennett, School District Clerk
General Brown Central School District**

- 12. Board Action – **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve the **Inter-Municipal Cooperation Agreement for Legal Services** through Jefferson-Lewis BOCES, in the amount of \$22,000 for the period of July 1, 2020 to June 30, 2021, and authorizes the Superintendent of Schools to execute the contract.

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with roll call vote as follows:

Natalie Hurley	voting	Yes
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Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0.

13. Board Action – **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve **Hearing Officer Services** through the Office of Inter-Municipal Legal Services at Jefferson-Lewis BOCES in the amount of \$3,700 for the period of July 1, 2020 to June 30, 2021, to be billed through an approved CoSer subject to State aids reimbursement rates, and authorizes the Superintendent of Schools to execute the contract.

Motion for approval by Natalie Hurley, seconded by Albert Romano, with roll call vote as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0.

14. Board Action - Approval of **Committee on Special Education Reports**

Motion for approval by Jamie Lee, seconded by Daniel Dupee, with roll call vote as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0.

E. ITEMS FOR BOARD ACTION – PERSONNEL

15. Board Action Personnel changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Albert Romano, seconded by Kelly Milkowich, with roll call vote as follows:

Natalie Hurley	voting	Yes	
Daniel Dupee	voting	Yes	
Tiffany Orcesi	voting	Yes	
Jamie Lee	voting	Yes	
Albert Romano	voting	Yes	
Kelly Milkowich	voting	Yes	
Sandra Klindt	voting	Yes	The motion is approved 7-0.

(A) Retirements: None

(B) Resignations:

Name	Position	Effective Date
Jessica (Bower) Smay	Social Studies Teacher	June 30, 2020
Jillian Goodrich	Elementary Teacher (AIS)	August 31, 2020

(C) Appointments: None

F. SUPERINTENDENTS’ REPORTS

16. Assistant Superintendent Smith reviewed changes and guidance with regard to the budget vote to be held on June 9th by absentee ballot, and the Budget Hearing scheduled for June 1, 2020.

17. Superintendent Case shared the following information in addition to her written report. Principals have been working with staff to coordinate teacher pick-up of personal materials from classrooms and then they will be coordinating the same for pick-up of students’ personal items. Emails will be going out to parents on Wednesday and information will be posted to the website and facebook as well.

G. CORRESPONDENCE & UPCOMING EVENTS

18. Correspondence Log

H. ITEMS FOR NEXT MEETINGS

19. **June 1, 2020 – Annual Meeting/Budget Hearing** will be held remotely beginning at 5:30 p.m.

20. **June 15, 2020 – Regular Meeting** will be held remotely beginning at 5:30 p.m.

I. MOTION FOR ADJOURNMENT

21. **There being no further business or discussion**, a motion is requested to adjourn the regular meeting.

Motion for approval by Tiffany Orcesi, seconded by Daniel Dupee, with roll call vote as follows:

Natalie Hurley	voting	Yes
Daniel Dupee	voting	Yes
Tiffany Orcesi	voting	Yes
Jamie Lee	voting	Yes
Albert Romano	voting	Yes
Kelly Milkowich	voting	Yes
Sandra Klindt	voting	Yes

The motion is approved 7-0.

Time adjourned: 5:54 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated May 11, 2020